

ANNEXUREACTION PLAN

SUBJECT:- Action Plan & Arrangements of D/o ESW for Swachh Bharat Campaign.

25 th September, 2014 to 1 st October, 2014	Participate in the programme prepared by M/o Defence as at Annexure-I.
2 nd October 2014 <u>Swachh Bharat Pledge</u> <u>Cleanliness Drive</u>	<p>i. Officers/staff of D/o ESW will participate in the pledge taking ceremony and cleanliness drive and other function/activities organized by D/o Defence for the entire Ministry.</p> <p>ii. All the attached offices of D/o ESW, namely, Kendriya Sainik Board Sectt., Directorate General of Resettlement and Central Organisation, ECHS have been issued instructions to:</p> <p>a. display banners on Swachh Bharat Campaign on the Entrance and posters in the office building (e.g., near toilets, water coolers, garbage bins)</p> <p>b. organize pledge taking function and the Head of the Organisation will administer the oath to all.</p> <p>iii. Organise talk by Head of Administration Wing on importance of cleanliness and hygiene for health and necessity to keep the office premises/surroundings clean.</p> <p>iv. All Officers/staff to participate in the cleaning of office premises/surroundings</p> <p>v. Essay Competition on importance of cleanliness and prize distribution.</p>
25 th September onwards (Long Term Broad Action Plan)	<p>i. Assembly of officers/staff on 1st Wednesday of every quarter to renew the commitment to Swachh Bharat Movement and review of the action taken in this regard.</p> <p>ii. Disposal of junk material on quarterly basis.</p> <p>iii. Recording, review and weeding out of file on yearly basis and special drives to this effect.</p> <p>iv. Maintenance / cleaning of building / toilets / water coolers to be seen personally by Head of Administration Wing.</p> <p>v. Annual Competition, e.g. essay, poetry, debate on importance of cleanliness.</p> <p>vi. Recognition of best Wing/Unit/employee for outstanding contribution to cleanliness.</p>

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26/9/2014
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Ministry of Defence
D(Estt.2/Genl.1)

Subject: Swachh Bharat campaign- activities/functions to be carried out in MoD(Sectt) commencing from 25th September, 2014 to 02nd October, 2014.

Hon'ble Prime Minister of India has given a call for "Swachh Bharat" to be launched as a mass movement to realize Gandhiji's dream of a clean India. A nation- wide campaign is being organized by all sections of society to bring about mass awareness and to imbibe cleanliness in our habit.

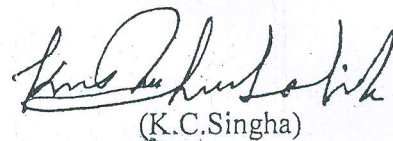
2. The campaign will begin on 25th September, 2014. This Ministry has decided to take this as an opportunity to further improve the cleanliness and hygiene of our work space in all three buildings of the Ministry.

3. Following activities are being organized in the MoD(Sectt) on this occasion to give impetus to the drive of the Swachh Bharat Abhiyan:-

Sr.No	Date & Time	Events	Venue
1.	25.9.2014 11.00 a.m	Seminar on "Importance of cleanliness and sanitation".	Room No.123, Sena Bhavan, New Delhi
2.	26.9.2014 12.30 p.m	A talk on "Enhanced cleanliness of office premises / residence" for officers of the level of Under Secretary and Section Officer.	Room No.123, Sena Bhavan, New Delhi.
3.	29.9.2014 11.00 a.m	A talk and interactive Session with Shri Bindeshwar Pathak, Founder of Sulabh International Social Service Organisation on the topic i.e Swachh Bharat.	Room No.102, South Block
4.	30.09.2014 5.00 p.m	Competition on (i) Essay Writing; (ii) Coining of Slogan and (iii) Painting relating to "Swachh Bharat". Last date for submission of individual entries by the officials of the Ministry by 30.09.2014 (5.00 p.m.). Best two entries in each category to be rewarded with cash prize.	All entries to be submitted to SO(Genl.I), Room No...323, Sena Bhawan. Tel: 23012717
5.	01.10.2014 3.30 p.m	Inspection of Sections for selecting the best organized and spruced up Section of the MoD(Sectt). Best selected Section shall be given a small Microwave oven or Mini Refrigerator as reward.	----
6.	02.10.2014 11.00 a.m	Administration of pledge - "Swachhtha Sapath"	Room No.102, South Block, New Delhi,
7.	02.10.2014 11.30 a.m	Tree plantation by senior officers of the Ministry	Entry gate No.11 of South Block

Contd/.....

4. All employees of the MoD(Sectt) are requested to ensure their participation in the above activities/functions . Detailed circulars with regard to Sr. No.4 & 6 will be issued separately.



(K.C.Singha)

Deputy Secretary(General/IT)

All-officers/officials of MoD(Sectt)

MoD ID Note No. D-19012/1/2014-D(Estt.2/Genl.1) dated 24.09.2014.

Copy to :

SO to Defence Secretary, PS to RM, PS to RRM